



West Bengal State Electricity Distribution Co. Ltd.
(A Govt. of West Bengal Enterprise)

Registered Office: - Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata -700091
Corporate Identity Number(CIN) – U40109WB2007SGC113473, Website – www.wbsedcl.in
Telephone Numbers- 2359-1923, 2359-1906, 2319-7342, Fax Number – 2359-1954

Circular No. CHR/04

Dated : 05/07/2018

West Bengal State Electricity Distribution Company Limited (WBSSEDCL) has decided to organize a programme to felicitate the meritorious wards of the employees of WBSSEDCL, jointly with WBSETCL, for excelling in the Madhyamik/SSE/ICSE or equivalent examinations in 2018 and Higher Secondary/ISC/SSC or equivalent examinations in 2018 by awarding an 'Award of Merit' like previous years.

This year, WBSSEDCL has also decided to felicitate the meritorious wards of Part-Time-Sweepers working under WBSSEDCL for excelling in the Madhyamik/SSE/ICSE or equivalent examinations in 2018 and Higher Secondary/ISC/SSC or equivalent examination in 2018 by awarding an 'Award of Merit'

The Bench Marks are set as shown herein below and the candidature the wards of employees and Part-time Sweepers fulfilling the criterion would be considered to be eligible for felicitation:-

Sl. No.	Name of Examination	Bench Mark set for felicitation	
		For wards of employees	For wards of Part-time Sweepers
1	Madhyamik/SSE/ICSE or equivalent examinations in 2018 conducted by respective Board/Council, etc.	85% and above (as per norms of respective Board/Council).	60% and above (as per norms of respective Board/Council).
2	Higher Secondary/ISC/SSC or equivalent examinations in 2018 conducted by respective Board/Council, etc.	80% and above (as per norms of respective Board/Council).	

A cash reward of Rs. 5,000/- (Rupees five thousand) will also be given to the wards of employees and Part-time Sweepers who have secured 94% and above marks in Madhyamik/SSE/ICSE or equivalent examinations in 2018 and 92% and above marks in Higher Secondary/ISC/SSC or equivalent examinations in 2018.

The employees and Part-time Sweepers of WBSSEDCL whose wards have fulfilled the above bench mark may furnish the particulars in respect of their wards as per format enclosed through their respective controlling officers along with photocopy of mark-sheet (both side), duly attested, by **30th August 2018** to the Additional General Manager(HR&A), Corporate H.R. Department, WBSSEDCL, Vidyut Bhawan (7th floor, "D" Block), Salt Lake City, Kolkata - 700091 for consideration of the candidature of their wards for the proposed facilitation programme in the year 2018. The decision of the authority of the Company in respect of eligibility shall be final and binding on all concerned.

WBSSEDCL will also felicitate the wards of employees of WBSSEDCL and WBSETCL having outstanding performance as sports persons in National or International level during the year 2017/2018 by presenting reward in the said felicitation programme.

All concerned are requested to ensure wide circulation of the contents of this Circular amongst the employees and the Part-time Sweepers.

Programme schedule will be communicated in due course.

Encl: Two Formats


(A.K. Bhattacharya)
General Manager (HR&A)

Distribution:-

1. **Advisor (S&V)**, WBSEDCL.
2. **Legal Advisor**, WBSEDCL.
3. **Chief Engineer**: Distribution/ P&E/ RE/ Projects-I/ Projects-II/ Projects-III/ Commercial/ IT/ PPSP/ PTP/ Regulation/ Communication/ CRM/ P&C/ R&EM/ SPGD/ DTD/ PIDD/ PSPD, WBSEDCL
4. **General Manager**: (HRD & Trg.), WBSEDCL.
5. **General Manager (F&A)**: Corp. / I.A., WBSEDCL.
6. **Company Secretary**, WBSEDCL.
7. **Officer on Special Duty**, WBSEDCL.
8. **Chief Vigilance Officer**, WBSEDCL
9. **Addl. Chief Engineer**: Safety/EMD, WBSEDCL.
10. **Project Manager**: RHP/TCFHP/JHP, WBSEDCL.
11. **Project Site-in-Charge**, PPSP Site Bagmundi, WBSEDCL.
12. **Zonal Manager**: Kolkata/Burdwan/Midnapore/Berhampur/Siliguri Zone, WBSEDCL
13. **AGM (HR&A)**: SSC/ CLM/ ES&ER-II/ ES&ER-I/ Distribution/ Corporate HR/ Legal/ Vigilance/ R&MP/ Common Service Cell, WBSEDCL.
14. **Project Manager**: Siliguri/ Raiganj/ Berhampur/ Barasat/ Burdwan/ Jalpaiguri/ Coochbehar/ Coochbehar Special RE/ Balurghat/ Malda/ Murshidabad/ Nadia/ West Midnapore/ East Midnapore/ Bankura/ Diamond Harbour/ Baruipur/ Howrah/ Hooghly/ Suri/ Purulia RE Project, WBSEDCL.
15. **AGM (F&A)**: Corporate/ B&A/ MIS/ Terminal Claims/ Distribution/ IT/ Insurance/ Project-II/ Regulations/ Risk Management/ Hydel, WBSEDCL.
16. **Superintending Engineer**: Siliguri/Durgapur Testing Circle, WBSEDCL
17. **AGM**: (Corporate Communications), WBSEDCL.
18. **Chief Medical Officer**, WBSEDCL
19. **Chief Security Officer**, WBSEDCL
20. **Sr. Manager (HR&A)**: Board/Land, WBSEDCL
21. **Manager (F&A)**: E-C, WBSEDCL
22. **Regional Manager**: Alipurduar/ Coochbehar/ South 24-Parganas/ Bidhannagar/ North 24-Parganas/ Howrah/ Hooghly/ Burdwan/ Birbhum/ East Midnapore/ West Midnapore/ Bankura/ Purulia/ Nadia/ Murshidabad/ Malda/ Raiganj/ Jalpaiguri/ Darjeeling Region, WBSEDCL.
23. **Divisional Manager**: Behala /Baruipur /Garia / Diamond Harbour / Bidhannagar-I /Bidhannagar-II /Howrah-I / Howrah-II / Uluberia / Barrackpore / Naihati / Barasat / Basirhat /Habra / Serampore /Singur-Haripal /Tarakeswar/ Arambagh/ Chandannagar/ Mogra/ Kalna/ Katwa/ Memari/ Burdwan/ Burdwan Urban/ Durgapur/ Asansol/ Suri/ Rampurhat/ Tamluk/ Contai/ Haldia/ Ghatal/ Midnapore/ Kharagpur/ Bankura/ Bishnupur/ Purulia/ Belda/ Kalyani/ Krishnanagar/ Tehatta/ Domkol/ Ranaghat/ Berhampur/ Kandi/ Raghunathgunj/ North Malda/ South Malda/ Dinhata/ Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/ Alipurduar/ Coochbehar/ Darjeeling/ Siliguri Town/ Siliguri Sub-urban/ Kurseong/ Islampur/ Kalimpong/ Khatra/ Bolpur/ Bongaon/ Canning/ Egra/ Jhargram/ Kakdwip/ Mal/ Mathabhanga/ Nakashipara Division, WBSEDCL.
24. **Manager (Store)**, Chord Road Central Stores, WBSEDCL.
25. **P.S. to**: CMD/ Director (HR)/ Director (Dist.)/ Director (Finance)/ Director (Project)/ Director (Commercial/ Director (Generation)/ Director (RT)/ Executive Director (IT), WBSEDCL

PROFORMA

Felicitation of meritorious ward of the employee of WBSEDCL (including those who are deputed from WBSEDCL to other organizations) for the year 2018

Name of the Student (In Block letter as per Mark Sheet) :				
Relationship with the employee :				
Employee Information	Name of the Employee :			
	Designation :			
	SAP ID :			
	Employee Number :			
	Employee Phone No. :			
	Place of Posting :			
	Office Address			
	Name of Premises / Building :			
	Road / Street :			
	Area / Locality :			
	Post Office :			
	District :			
	Pin code :			
	Controlling Officer :			
Examination Information	Name of the Examination :			
	Name of Board / Council :			
	Marks obtained (indicate in the Table below)		10 th Standard <input type="text"/>	12 th Standard <input type="text"/>
	Sl. No.	Subject (Subjects on which percentage is calculated as per norms of Board / Council)	Marks obtained	
	1			
	2			
	3			
	4			
	5			
	6			
7				
8				
9				
Total :				
Percentage of marks (as per norms of respective Board / Council) :			%	

Encl: Photocopy of Mark sheet

(Signature of the Employee)

Date:

(Signature of the Controlling Officer)

PROFORMA

Relicitation of meritorious ward of the Part-time Sweeper under WBSEDCL for the year 2018

Name of the Student (In Block letter as per Mark Sheet) :				
Relationship with the PTS :				
Part-time Sweeper Information	Name of the PTS :			
	Phone No. :			
	Place of working :			
	Address			
	Name of Premises / Building :			
	Road / Street :			
	Area / Locality :			
	Post Office :			
	District :			
	Pin code :			
Deployed under the Officer :				
Examination Information	Name of the Examination :			
	Name of Board / Council :			
	Marks obtained (indicate in the Table below)		10 th Standard <input type="text"/>	12 th Standard <input type="text"/>
	Sl. No.	Subject (Subjects on which percentage is calculated as per norms of Board / Council)	Marks obtained	
	1			
	2			
	3			
	4			
	5			
	6			
7				
8				
9				
Total :				
Percentage of marks (as per norms of respective Board / Council) :			%	

Encl: Photocopy of Mark sheet

Date:

(Signature of the Part-time Sweeper)

(Signature of the Officer-in-Charge)