



# West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

CIN : U40109WB2007SGC113473

Distribution Head Quarters

Bidyut Bhawan, 1<sup>st</sup> Floor, "D" Block, Salt Lake, Kolkata-700091

Bidhannagar : Kolkata – 700 091

Memo No: CED/Enlistment-Renewal/18-19/02

Date:09.07.2018

## NOTICE - 01

### Renewal of Enlistment of Electrical Contractors under WBSEDCL

Applications for renewal of enlistment are invited by the Chief Engineer (Dist.), WBSEDCL, Vidyt Bhawan, 1<sup>st</sup> Floor, 'D' Block, Bidhannagar, Kolkata — 700091 from interested electrical contractors **who are already enlisted under Chief Engineer (Dist.) WBSEDCL** to carry out various works pertaining to erection, installation, construction, commissioning, repair and maintenance of overhead and underground lines of M&LV, 11KV line, 33 KV line, Sub-station including operation and maintenance in the state of West Bengal for **further 2 (Two) years**.

Application must be submitted in the prescribed format along with attested copies of documents as mentioned at enclosed format. Applicants will have to follow all other Acts, Rules & regulations, as existing and may be framed in future. Application completed in all respect printed in letter head of the firm/company/agency/contractor with full communication address and Telephone No. etc. must be submitted to **Sri Rajesh Ghosh, Office Executive / Rajib Chakraborty, Office Executive — Distribution H.Q. at 1<sup>st</sup> floor, 'B' Block, Bidyt Bhaban, WBSEDCL, SaltLake, Kolkata — 700091 within 14-08-2018 up to 3.00 P.M.** failing which existing enlistment of the contractors is liable to be cancelled. The WBSEDCL reserves the right to reject any offer and to cancel the renewal process at its sole discretion without assigning any reason whatsoever. Prescribed Format of application, Affidavit can be downloaded from the website.

The enlisted contractors/agencies (enlisted from DHQ) who have already applied for renewal upon expiry of two years, need not require to apply again. However, they must ensure that documents submitted are in conformity of the annexures/application formats of this notice. In case, any shortfall of the documents observed that the same must be produced before the enlistment committee during the course of documents verification, which shall be communicated subsequently.

(Subrata Mukhopadhyay)  
Chief Engineer (Distribution)

Memo. No.

Dated-

Copy forwarded for information and n/a:

01. The Director : (DIST)/ (HR) : WBSEDCL : Vidyut Bhavan : Kolkata- 91.

02. The Chief Engineer : RE : WBSEDCL.

----- The CE (IT&C) is requested for uploading the Circular in WBSEDCL's Website

03. The Zonal Manager : Kolkata/ Burdwan/ Midnapore/ Berhampore/ Siliguri Zone : WBSEDCL

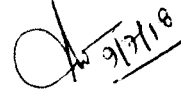
04. The Regional Manager :

Bidhannagar/ 24-Prgs.(North)/ 24-Prgs.(South)/ Howrah/ Hooghly/ Burdwan/ Birbhum/ Purba  
Midnapore/ Paschim Midnapore/ Bankura/ Purulia/ Malda/ Murshidabad/ Nadia/ Darjeeling/ Jalpaiguri/  
U. Dinajpur/ Coochbehar/ Alipurduar/Dakhin-Dinajpur Regional Office, WBSEDCL.

05. The Divisional Manager :

Bidhannagar- I/ Bidhannagar- II/ Barrackpore/ Naihati/ Barasat/ Basirhat/ Bongaon/ Habra/ Uluberia/  
Howrah-I/ Howrah- II/ Behala/ Garia/ Baruipore/ Canning/ Diamond Harbour/ Kakdwip/ Serampore/  
Chandannagar/ Tarakeswar/ Arambag/ Singur-Haripal/ Mogra/ Memari/ Burdwan Urban/ Burdwan Rural/  
Katwa/ Kalna/ Durgapur/ Asansol/ Rampurhat/ Suri/ Bolpur/ Kharagpur/ Belda/ Jhargram/ Midnapur/  
Ghatal/ Contai/ Egra/ Haldia/ Tamluk/ Bankura/ Bishnupur/ Khatra/ Purulia/ Raghunathpur/ Kalyani/  
Krishnanagar/ Tehatta/ Berhampore/ Raghunathgunj/ Kandi/ Domkal/ Jiaganj/ North Malda/ South  
Malda/ Raiganj/ Balurghat/Buniadpur/ Coochbehar/ Mathabhanga/ Alipurduar/ Jalpaiguri/ Mal/ Siliguri  
Subarban/ Siliguri Town/ Darjeeling/ Kurseong/ Kalimpong/ Islampur/Nakashipara Division : WBSEDCL---  
they are requested to display the notice in the Office Notice Board.

06. The P.S. to Chairman & Managing Director : WBSEDCL : VidyutBhavan : Kolkata- 91.



Chief Engineer (Dist)  
WBSEDCL



(To be submitted at letter head of the Company)

| <b>APPLICATION FOR RENEWAL OF ENLISTMENT AS ELECTRICAL CONTRACTOR</b> |    |   |   |                       |
|---|----|---|---|-----------------------|
| 1   |    | Name of the Contractor/Agency/Firm/Company  |   |                       |
| 2   |    | Full address with Pin code number   |   |                       |
| 3   |    | Telephone numbers / Mobile Numbers  |   |                       |
| 4   |    | E- mail ID ( if any)/Vendor Code  |   |                       |
| 5   |    | Name & contact no. of the Contact person  |   |                       |
| 6   |    | <b>FOLLOWING DOCUMENTS REQUIRED</b><br>(pl. enclose self attested copies)   | If enclosed, pl. tick ( v )   |                       |
|   | a. | Valid electrical contractor's license   |   |                       |
|   | b. | Appointment & Joining Letter of supervisor  |   |                       |
|   | c. | Affidavit by Notary as per format at Non-Judicial stamp paper of Rs. 10/-   |   |                       |
|   | d. | Supervisory Certificate   |   |                       |
|   | e. | Trade license   |   |                       |
|   | f. | GSTIN registration certificate  |   |                       |
|   | g. | PAN Card  |   |                       |
|   | h. | PF Registration Certificate   |   |                       |
|   | i. | ESI Registration Certificate  |   |                       |
|   | j. | Copy of the existing enlistment certificate   |   |                       |
|   | k. | P. Tax Payment certificate  |   |                       |
|   | l. | Performance certificate issued by Controlling Officer not below the rank of the Divisional Manager  |   |                       |
|   | m. | Indemnity Bond  |   |                       |
| 7   |    | <b>PARTS FOR WHICH THE CONTRACTOR HAS CERTIFICATE OF COMPETENCY</b>   |   |                       |
| <b>APPLIED FOR CATEGORIES</b>   |    |   |   |                       |
| <b>Category</b>   |    | <b>Description of work</b>  | <b>Minimum parts of SCC required</b>  | <b>Pl. tick ( v )</b> |
| A   |    | Erection of overhead line & Dist. S/Stn. of voltage grade up to 11 KV   | 1,2, 5 or 12, 6A, 6B & 11   |                       |
| B   |    | As in category 'A' but including UG Cable (for voltage grade up to 11 KV) & also 33KV Over head line  | 1, 2, 5 or 12, 6A, 6B, 7A & 11  |                       |
| C   |    | As 'A' & 'B' above, but including with / without UG cable of voltage grade up to 33KV, Power transformer, switch gear & allied works for erection & commissioning of 33/11 KV S/Stn | 1, 2, 3, 4, 5, 6A, 6B, 7A, 7B, 11 & 7C (for 33 KV UG Cable if 7B is acquired before 01.06.2009) |                       |

.....  
(Signature with office seal of the contractor)

AFFIDAVIT

(On Non-Judicial Stamp Paper of Rs.10/-)

( FOR ENGAGEMENT OF SUPERVISOR )

1<sup>ST</sup> PART

I, Sri / Smt. .... (aged about.... Years) son / daughter / of Sri / Late  
..... residing at Vill / Road ....., P.O. ...., Dist. ....

Do hereby solemnly affirms and declare as follows:-

1. That I am the proprietor / partner of the Firm / Company .....(name of the Firm / Company) holding Electrical contractor's license No. .... valid upto ..... issued by the Licensing Board (Electrical), Govt. of West Bengal, ..... (address of the licensing board).
2. That Sri ..... (aged about ..... years) son of sri / Late ..... Residing at Vill / Road ..... / P.O. .... / Dist. .... Holding SCC No. .... Having supervisory Parts ....., valid upto..... has been engaged in my / our firm / Company .....(Name of the Firm / Company) as the sole & whole time supervisor since ..... (Date).
3. That I have already recorded the same on ..... (Date) in the Directorate of Electricity, govt. of West Bengal regarding engagement of Sri ..... in my / our Firm / Company ..... ( Name of the Firm / Company) as the sole & whole time Supervisor since ..... (Date).
4. That I am bound to inform in writing to the Chief Engineer (Dist.) as well as to the Secretary, West Bengal Licensensing Board (Electrical) endorsing copy to the concerned Project Manager (s), Regional Manager (s) and to all the Divisional Manager (s) of my allotted District (s) positively within 7 (seven) days, if above noted Supervisor leaves or is release from my / our firm / Company.

Signature of the Proprietor / Partner  
Address :-

AFFIDAVIT

(On Non-Judicial Stamp Paper of Rs.10/-)

( SUPERVISOR PART )

2<sup>ND</sup> PART

I, Sri / Smt. .... (aged about..... Years) son / daughter / of Sri / Late  
..... residing at Vill / Road ....., P.O. ...., Dist. ....  
Do hereby solemnly affirms and declare as follows:-

1. That I am the holder of SCC No. .... having Supervisory parts .....  
(valid upto ..... ) and since ..... (date) , I have been engaged as the sole and whole  
time supervisor of the Firm / Company..... (Name of the Firm / Company)  
having Electrical contractor's license No ..... valid upto ..... issued by the  
Licensing Board, (Electrical), Govt. of West Bengal.
2. That I have already recorded my name in the Directorate of Electricity, Govt. of West Bengal  
on ..... (date) for being engaged in the Firm / Company ..... (name of  
the Firm / Company) as the sole and whole time Supervisor since ..... (date).
3. That I am not engaged (part or whole time) with any other Firm / Company.
4. That I am bound to inform in writing to the Chief Engineer (Dist.) as well as to the Secretary,  
West Bengal Licensing Board (Electrical) endorsing copy to the concerned Project  
Manager (s), Regional Manager (s) and to all the Divisional Manager (s) of my allotted District  
(s) positively within 7 (seven) days, if I leave or get release from this Firm / Company  
..... (name of the Firm / Company).

Signature of the Supervisor

Address :-