

West Bengal State Electricity Distribution Company Limited
(A Government of West Bengal Enterprise)

FORMAT OF APPLICATION AGAINST NOTIFICATION NO. MPP/2021/04 DATED: 30/07/2021

CONTRACTUAL ENGAGEMENT OF LEGAL ADVISOR THROUGH
PERSONAL INTERVIEW

**AFFIX SELF
ATTESTED
PASSPORT SIZE
PHOTOGRAPH**

To,
The Addl. General Manager (HR&A)
Recruitment & Manpower Planning Cell
Vidyut Bhavan, 7th Floor, 'C' Block, Kolkata-91

1. Name of the Post(s) Applied for	:	LEGAL ADVISOR
2. Name of the Candidate (in BLOCK LETTERS)	:	
3. Father's/Husband's Name	:	
4. Correspondence Address	:	
5. Permanent Address	:	
6. Mobile No. / Telephone No.	:	
7. E-mail ID	:	
8. Date of Birth & Age as on 01.01.2021	:	
9. Gender (Male/Female)	:	
10. Nationality	:	
11. Academic Qualification	:	

Qualification	Examination Passed	Name of the Board/Council/Institute/University	Year of Passing	Division/Class/Grade Point	Course Mode - Full time/ Part time/ Others
Educational					
Professional					

***** Self-attested copy of the relevant Qualification details is to be enclosed. *****

12. Experience Details :

SL. No.	Place of Posting	Designation	Scale of Pay / Band Pay & Grade Pay	Period		Nature of job responsibility	Remarks
			(for PSU/ Govt. only)	From	To		

***** Self-attested copy of the relevant experience details is to be enclosed. *****

13. Special Achievements in the relevant fields (if any):

14. Last Pay Drawn :

i) Scale of Pay/Pay Band :

ii) Grade Pay :

iii) Basic Pay :

iv) Gross Salary :

15. PPO Number :

***** Self-attested copy of PPO is to be enclosed***.**

16. List of Documents/Credentials to be enclosed :

Documents/Credentials	Whether enclosed (Yes/No)
1. Self attested copy of Age Proof Certificate ('Class 10/12' Admit card / Mark-Sheets or equivalent)	
2. Self attested copy of Pension Payment Order (PPO)	
3. Self attested copy of relevant experience details	
4. Self attested copies of all Academic Mark-Sheets & Certificates	

***N.B: Intending Candidates shall have to produce all original documents as per above list for verification during Personal Interview.**

DECLARATION

I, hereby, declare that the particulars furnished herein are true to my knowledge. If any information is found to be false subsequently by the authority, my candidature for the post is liable to be rejected.

Date:

Place:

Signature of the Candidate